



# **ASTON AMBULANCE AUTHORITY**

**EMERGENCY MEDICAL SERVICES**

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## Meeting Minutes

April 21, 2026

5:00 PM

Aston Township Municipal Building

Present Board Members: Vice Chairman Tom Morgan, Nancy Bowden, Sean Joyce.

Present Ancillary Staff: Manager Bruce Egan and Solicitor Michael Maddren

Not Present: Chairman Joe McGinn, Kevin Tinsley, Secretary Kelly Pippin

1. Call to Order by Vice Chairman Tom Morgan
2. Pledge.
3. Public Comment – agenda items. None Noted
4. Approval of Minutes.

Motion made to Approve: Nancy Bowden. Second: Sean Joyce

5. Manager’s Report: Given by Bruce Egan. Report is attached.

6. Treasurer Report given: Suzanne Kountourziz from By the Book Accounting Services:

- a. Financials;
- b. Authorization to pay invoices and reimbursements totaling \$40,591.34 per the attached list.

Motion was made to accept the report and approve payments by Nancy Bowden. Second by Sean Joyce. None opposed / No questions.

7. Consideration of motion authorizing Manager to acquire office supplies as needed for operations.

Motion was made by Nancy Bowden. Second by Sean Joyce. None opposed. Motion passes.

8. Consideration of motion authorizing Manager to add 911 alerting communication devices as needed through Active 911 at an annual rate of \$16.65 per year per device.

Motion made to accept by Nancy Bowden. Second by Sean Joyce. None opposed. Motion passes.

9. Authorization to use Victory Lane car wash for Authority vehicles at \$8.00 per wash.

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3264 CONCORD ROAD – ASTON, PA 19014

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Question was asked by Nancy Bowden if we could opt out of this arrangement later. Per Manager Egan and Solicitor Maddren the answer is yeas we can opt out at any time.

Motion made to accept by Nancy Bowden. Second by Sean Joyce. Motion passes.

10. Consideration of motion to reimburse Aston Township \$50,152.20 for advanced salary expenses.

Motion was made by Nancy Bowden. Second by Sean Joyce. None opposed. Motion passes.

11. Consideration of Group Life and Disability Policies:

A. Life:

i. Option 1: \$25,000 benefit at an estimated annual premium of \$621.00;

ii. Option 2: \$50,000 benefit at an estimated annual premium of \$1,242.00.

Motion made to accept Option 2 by Nancy Bowden. Second by Sean Joyce. None opposed. Motion passes.

B. Short Term Disability up to 25 weeks:

i. Option 1: a maximum amount of \$600 per week at an estimated annual premium of \$2,694.48;

ii. Option 2: a maximum amount of \$1,500 per week at an estimated annual premium of \$3,972.84.

Motion was made to accept option 2 by Nancy Bowden. Second by Sean Joyce. None opposed. Motion passes.

C. Long Term Disability at 60% of annual earnings:

i. Option 1: a maximum \$5,000 benefit at an estimated annual premium of \$3,555.00;

ii. Option 2: a maximum \$6,000 benefit at an estimated annual premium of \$3,972.84.

This agenda item was TABLED. More information and understanding is needed for the Long-Term Disability Benefit. Manager Egan will seek clarification on this benefit.

12. Consideration of motion to engage PPD Printing to design and mail postcards to customers for an amount not to exceed \$8,500.00.

Question was asked if this amount includes postage and the answer was given by Solicitor Maddren, yes postage is included. Motion was made to

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approve by Nancy Bowden and second by Sean Joyce. None opposed. Motion passes.

13. Public Comment – Non-Agenda Items.

Manager Bruce Egan would like to thank US Congresswomen Mary Gay Scanlon and her office for recognizing the Aston Ambulance Authority Board of Directors and staff members on the official launch of the Aston Ambulance Authority. Congresswomen Scanlon provided individual and Department wide recognition certifications. The support was genuinely appreciated by all. See attached for the Department wide recognition.

14. Adjournment.

Motion to adjourn the meeting was made by Nancy Bowden. Second by Sean Joyce.

Submitted by:

*Bruce D. Egan Jr.*

Bruce Egan, MS, CEMSO, NRP  
Chief of EMS  
Manager