

ASTON AMBULANCE AUTHORITY

Meeting Minutes for February 17, 2026

Present: J. McGinn
N. Bowden
K. Tinsley
T. Morgan
S. Joyce
B. Egan
M. Maddren
K. Pippin
S. Kountourzis

1. The meeting was called to order at 5:00 PM.

Mike Maddren: Motion to amend the agenda to add the authorization to allow the Treasurer to take such action that may be necessary and for the Board to execute such documents that may be necessary to add the Pennsylvania Local Government Investment Trust (PLGIT) as a depository of Authority Funds. Motion to approve was made by Nancy Bowden, with a second by Tom Morgan.

5. Approval of November 6, 2025 meeting minutes – Motion was made by Nancy Bowden, with a second from Tom Morgan. Comment made by Tom Morgan to amend the minutes as the line before adjournment had the February meeting date wrong.

6. Managers' Report was Reviewed – Attached for Reference.

Bruce Egan: Still on target to have operations begin April 1, 2026. Wanted to be sure to have the Medical Director locked in and on board with the Authority, that has been done and Dr. Evan Lee was in attendance. Thank you to Nancy and Tom for being involved in the interviews for the paramedics, they received over 30 resumes and almost every one of them were spoken with. The paramedics that have been hired combined have approximately 160 years of paramedic experience and that is something to be proud of and is phenomenal. Our PRN or part-time staff have roughly anywhere from 4 years' experience to 40 years.

7. Treasurer's Report and Authorization of Bills – Suzie reviewed items

- a. Financials.
- b. Consideration of bills list totaling \$99,429.30 – Motion to approve a & b made by Nancy Bowden, with a second by Tom Morgan.

8. Authorization to bind Property, Crime, Portable Equipment, Auto, General Liability and Excess Liability insurance coverage with Volunteer Firemen's Insurance Services, Inc. through Arthur J. Gallagher Risk Management Services, LLC. at a total annual premium of \$41,953.00. Motion to approve made by Nancy Boden, with a second by Tom Morgan.

9. Authorization to bind Workers Compensation coverage for 5 full-time employees with AmTrust Financial through Arthur J. Gallagher Risk Management Services, LLC. for an annual premium not to exceed \$26,967.00. Motion to approve made by Nancy Bowden, with a second by Kevin Tinsley.

10. Discussion – Rates.

Bruce spoke with Keystone; they are at the point where they need information from us regarding what we would like to charge the residents and the businesses so in order for them to give us accurate pricing information and a process and procedure in place a collections process and procedure. To date Bruce does not believe there has been anything further than informal conversations amongst the Authority, never really had a formal true discussion on what we want to charge for this service. Bruce requested that that discussion take place at this meeting or at least start the conversation so we are able to get Keystone some information so they can continue to work for us and give the quotes that are needed and deadlines are met to get bills out in a timely fashion.

Joe M. added if we simplify the buckets, one is complicated and one is more a household and residential rate and the other being an employer rate, not necessarily a business. On that simply put from a residential rate after speaking with others a reasonable rate would be \$8 a month which is less than \$100 a year and has stated publicly, he will not support anything more than that. Nancy also stated that she agreed and would not support anything more. Working with Keystone the more difficult end is the employer side and figuring out a rate for their employees, Bruce has been working on that and dove head first into it.

The other item discussed was frequency, it is not prudent to send a bill out it just adds cost. Keystone does a lot of this work and sends everything out as one. The ability to have four quarterly payments is available and rip one payment off and send a check that way. Their ability to pay online would also be available through Keystone's portal. Sean questioned the businesses and commercial properties, does Keystone have an example of another Township similar to ours where they have a scale that is used. Mike M. said there are very few authorities in the Commonwealth so an example of that would be difficult to obtain. We have an advantage where most of our municipalities have the Local Service Tax and that is paid per employee, it is a puzzle that is still in need of being figured out.

11. Authorization to file a credit application with the Delaware County Times for legal advertisements. Motion to approve made by Nancy Bowden, with a second by Kevin Tinsley.

12. Authorization to hire up to 8 full-time paramedics and up to 17 pro re nata paramedics. Motion to approve made by Nancy Bowden, with a second made by Kevin Tinsley.

Nancy also made a comment after the motion that she had sat in on the interviews with Bruce and Mr. Morgan and has never been so impressed by the individuals that were interviewed and 98% of the applicants. Mr. Morgan also supports that and said we received some outstanding candidates.

13. Authorization to obtain a WEX/Wawa gasoline card and empower the manager to authorize monthly payments for gasoline usage. Motion to approve was made by Nancy Bowden, with a second by Kevin Tinsley.

14. Authorization to engage Air Gas LLC to provide oxygen and empower the manager to authorize monthly payments to replenish oxygen supply as needed. Motion to approve was made by Nancy Bowden, with a second by Kevin Tinsley.

Addition to the approved motion to amend the agenda from the beginning of the meeting.

Sean Joyce – I make a motion to authorize the manager and treasurer to take such action as may be necessary for the Board to execute such documents as may be necessary to add the Pennsylvania Local Government Investment Trust (PLGIT) as a depository for Authority Funds. Motion was made by Sean Joyce, with a second by Nancy Bowden.

15. Public Comment – Non-Agenda Items.

Bruce is going to have 2 things for the Board between now and the next meeting, they will be time sensitive. Looking into safes as well as First Net, they already do business with the Township and are a local group. Once the invoice is received, he will send it out to the Board for approval. Sean asked where the safes will be going, Bruces informed the Board that one will be going in his office for a depot level of narcotics to be able to replenish units with and one will be in each vehicle. The safe company that was found to work at an EMS level is on the West Coast and Bruce has been working with them. Bruce thinks it is a necessary evil that we set the safe's up from the beginning.

Next meeting will be held on Tuesday, March 17, 2026 at 5pm.

Adjournment: Motion was made by Nancy Bowden to adjourn at 5: 49pm, second was made by Kevin Tinsley.

Kelly A. Pippin, Secretary

SEAL