

ASTON AMBULANCE AUTHORITY

Meeting Minutes for January 20, 2026

Present: J. McGinn
N. Bowden
K. Tinsley
T. Morgan
S. Joyce
B. Egan
M. Maddren
K. Pippin

1. The meeting was called to order at 5:10 PM.

3. Reorganization:
 - a. Appointment of Temporary Chair – Motion was made by Joe McGinn to make Nancy Bowden temporary chair, with a second from Tom Morgan.
 - b. Appointment of Chair – Motion was made by Tom Morgan to appoint Joe McGinn as AAA Chair, with a second by Nancy Bowden.
 - c. Appointment of Vice Chair – Motion was made by Nancy Bowden to appoint Tom Morgan as AAA Vice Chair, with a second by Joe McGinn.
 - d. Appointment of Treasurer – Motion was made by Nancy Bowden to appoint By the Book as AAA Treasurer, with a second by Tom Morgan.
 - e. Appointment of Secretary – Motion was made by Nancy Bowden to appoint Kelly Pippin as AAA Secretary, with a second by Tom Morgan.
 - f. Appointment of Solicitor – Motion was made by Nancy Bowden to appoint Michael Maddren as AAA Solicitor, with a second by Tom Morgan.

5. Approval of November 6, 2025 meeting minutes – Motion was made by Tom Morgan, with a second from Nancy Bowden.

6. Managers’ Report was Reviewed – Attached for Reference.

7. Treasurer’s Report and Authorization of Bills – Suzie reviewed items as well as setting up accounts, which she stated is still a work in progress. She is also working with the bank on access and obtaining statements.
 - a. By the Book Invoice 19-1398 in the amount of \$750.00 – Motion to authorize payment made by Nancy Bowden, with a second by Tom Morgan.

- b. Murphy Maddren Invoice 1234 in the amount of \$2,659.30 – Motion to authorize payment made by Nancy Bowden, with a second by Tom Morgan.
 - c. EMSS Invoices 7436, 7443, 7447 and 7448 in the amount of \$345,600.00 – Motion to authorize payment made by Nancy Bowden, with a second by Tom Morgan.
8. Consideration of Resolution 2026-01 consenting to Marcus Hook Borough becoming a member of the Authority – Motion to approve made by Nancy Bowden, with a second by Tom Morgan. Noted by Joe McGinn this should be ratified by the Board of Commissioners at their monthly meeting as well.
9. Consideration of Resolution 2026-02 consenting to Lower Chichester Township becoming a member of the Authority – Motion to approve made by Nancy Bowden, with a second by Tom Morgan. Also noted by Joe McGinn this should be ratified by the Board of Commissioners at their monthly meeting as well.
10. Authorization to purchase and outfit one staff chase car from S.K.D. Tryon’s Emergency Upfitting Inc. for Sixty-Seven Thousand Five Hundred Fifty-Six Dollars and Eight-Six Cents (\$67,556.86) through the COSTARS cooperative purchasing program – Motion to approve made by Nancy Bowden, with a second by Tom Morgan.
11. Authorization to purchase two (2) mobile 911 radios from JVCKENWOOD Corporation for Six Thousand Four Hundred Eighty-Two Dollars and Seventy-Two Cents (\$6,482.72) through the COSTARS cooperative purchasing program – Motion to approve made by Nancy Bowden, with a second by Tom Morgan.
12. Authorization to purchase one LIFEPAK 35 monitor/defibrillator and 2 AEDs from Stryker Corp for Sixty-Two Thousand Eight Hundred Fifty-Seven Dollars and Eighty-Nine Cents (\$62,857.89) through the COSTARS cooperative purchasing program – Motion to approve made by Nancy Bowden, with a second by Tom Morgan.
13. Authorization to purchase pediatric training mannequins from VE Ralph & Sons, Inc. for Four Thousand Nine Hundred Ninety-Nine Dollars and Ten Cents (\$4,999.10) through the COSTARS cooperative purchasing program – Motion to approve made by Nancy Bowden, with a second by Tom Morgan.
14. Authorization to engage AFC Urgent Care as a provider subject to the attached rates – Motion to approve made by Nancy Bowden, with a second by Tom Morgan.
15. Authorization to purchase two used chase cars and one computer from Aston Township for Sixty-Nine Thousand Seven Hundred Seventeen Dollars and One Cent (\$69,717.01) – Motion to approve made by Nancy Bowden, with a second by Tom Morgan.

16. Authorization to reimburse Aston Township One Thousand Four Hundred Nineteen Dollars and Fifty-Five Cents (\$1,419.55) for start-up expenses incurred on behalf of the Authority – Motion to approve by Nancy Bowden, with a second by Tom Morgan.

17. Authorization to apply for a grant from the Energy Transfer First Responder Fund – Joe McGinn abstained from voting due to his employment with Energy Transfer – Motion to approve made by Nancy Bowden, with a second by Tom Morgan. Vote was 3-0 and passed.

18. Discussion on possible action on Authority fiscal policies – Joe McGinn stated that he would find time via a Zoom call to review and discuss further.

19. Ratification of purchase of checks for Meridian checking account through Intuit QuickBooks in the amount of Three Hundred Nineteen Dollars and Ninety-One Cents (\$319.91) – Motion to approve was made by Nancy Bowden, with a second by Tom Morgan.

20. Authorization to advertise the 2026 meeting schedule establishing meetings at 5pm on the 3rd Tuesday of each month – Motion to approve was made by Nancy Bowden, with a second by Tom Morgan.

21. Discussion on establishing Authority rates:

Joe McGinn noted that this will likely be voted on next month. Fees will not be billed monthly and should be equivalent to no more than \$8 a month. This is a service that is important and needs to be provided by high quality employees that will deliver a high-quality service, while being fiscally reasonable for residents. Everyone will have to pay the Authority, non-profit or not which helps disperse the cost.

Bruce Egan noted that 1 trip in an ambulance can cost upward to \$1,500.00 or more per trip. This model is new and building the Authority helps sharing the cost with businesses so it does not fall on just residents. Kudos to the Board and Authority for establishing this service as it is needed. Help is coming 24/7, job well done seeing the need and figuring out how to get it done.

22. Discussion on employee job descriptions and compensation:

Mike Maddren mentioned there has been retirement discussions with a 5-8 week turn around. Authority members have met with Mike Glakin from INR and have spoken about defined benefit or defined contribution retirement programs with the input that there is more certainty with defined contribution. A 401A was suggested for employer contribution and a 457 for employee contribution, 401A allows for more flexibility.

Bruce Egan added that it is not a typical pension and feels strongly and good with the pension options, they will keep good employees for a long period of time.

Mike Maddren agreed with being above average for the higher pension options as they are not treated as a uniform employee.

Tom Morgan asked if we could fiscally afford the retirement programs, if so, he supports them and always advocates for medics/employees.

Sean Joyce We empowering Bruce to get the best of the best and this will help do that. He also noted that he is a huge proponent in obtaining long standing employees and recruiting people from the Tri-State area. If we are going to set the bar, we mind as well set the bar high.

Mike Maddren stated that he is leaning towards not needing an actuary like Thomas Anderson as the Authority will not receive State Aid.

23. Public Comment – Non-Agenda Items:

Sean Joyce asked as an Authority should we have or look into purchasing/obtaining Workers Comp insurance. **Mike Maddren** responded that that is something that will be part of the package put together by Gallagher.

Joe Hart:

1: With Marcus Hook and Lower Chichester joining the Authority, will the Board get bigger?


Joe McGinn responded that they have waved including members for the time being, they feel comfortable with their decision as Aston was the primary/starting members.

2: Will the rates be the same for each Municipality? All Municipalities that join will have the same fee? How will the fee get collected from Chester City?

Joe McGinn responded that it will have the same allowances for rate collection as other Authorities and will have the ability to lien properties if necessary. Those abilities are there to enforce the payments of those that neglect to pay.

Next meeting was voted on for Tuesday, February 17, 2026 at 5pm.

Adjournment: Motion was made by Joe McGinn to adjourn at 6: 18pm, second was made by Nancy Bowden.



Kelly A. Pippin, Secretary

SEAL