MEETING RECAP

Authority Board Meeting

OFFICIAL RECORD

Aston Ambulance Authority · July 21, 2026 · 5:00 PM

ASTON AMBULANCE AUTHORITY
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Aston Ambulance Authority

Authority Board Meeting

July 21, 2026

Members Present:

- Joseph McGinn
- Tom Morgan
- Nancy Bowden
- Sean Joyce
- Kevin Tinsley

Proceedings

I. Call to Order

The meeting was called to order.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Public Comment – Agenda Items Only

No comments recorded under this section.

IV. Approval of Minutes

Motion: "Minutes from the June 16, 2026"

Moved by: Nancy Bowden

Seconded by: Tom Morgan

Roll call:

- Joseph McGinn — Aye
- Tom Morgan — Aye

- Nancy Bowden — Aye

Outcome: Carried (3 aye, 0 nay). The June 16, 2026 minutes were approved.

V. Treasurer's Report

V.a Treasurer's Report: Budget vs. Actuals – June 2026

The Treasurer presented the following report: "I present the Budget vs. Actuals report for June 2026. Total income was $94,016.86 against a budget of $160,893, largely due to shortfalls in Patient Service Fees and the absence of the Property & Business Assessment Fee. Total expenses were $179,479.91 versus a budget of $166,679.63, driven by higher Medical Supplies and Assessment Billing costs. This resulted in a Net Operating Income of negative $85,463.05, and after Other Income and Expenses, a Net Income of negative $91,194.19 for the month, compared to a budgeted net loss of $11,364.96." No motion was recorded for this informational item.

V.b Financial Reports and Approval of Bills Paid – June 2026

Motion: "This item contains the Financial Reports for the period ending June 30, 2026, including the Balance Sheet, Year-to-Date Profit and Loss, and Monthly Profit and Loss for Q2 2026, and approve for payment the list of bills totaling $28,071.67, consisting of By The Book Services, Inc. ($3,300), Murphy Maddren LTD. ($4,675), Diversified Technology Corp. ($19,875), and Bruce Egan's June reimbursements ($221.67). Actual bills paid in June 2026, including invoices from vendor's on the Authority's prepaid bills list totaled $54,056.59, as detailed in the accompanying vendor payment report."

Moved by: Nancy Bowden

Seconded by: Tom Morgan

Roll call:

- Joseph McGinn — Aye
- Tom Morgan — Aye
- Nancy Bowden — Aye

Outcome: Carried (3 aye, 0 nay). The financial reports were accepted and the bills approved for payment.

VI. Reports

VI.a Aston Ambulance Authority Manager's Report – July 21, 2026

The Manager presented the following report: "I present the Manager's Report for July 21, 2026. Residential fee invoices have been mailed with early-payment discounts and late fee schedules. Staff attended numerous regional EMS and safety meetings, held a community health event and CPR training, and supported July 4th activities. We responded to notable incidents including the Monroe Energy and Energy Transfer Solutions fires, and reported one employee assault injury to Workers' Comp, coordinating with Lower Chichester Police on charges. We switched IO needle vendors to Teleflex for significant savings, sent recognition letters to partner agencies, and achieved 100% June 12-lead compliance and a 95/100 national pediatric readiness score. The Chief's vehicle upgrade is complete, bringing all five vehicles toward PA DOH licensure." No motion was recorded for this informational item.

VII. Old Business

No items were recorded.

VIII. New Business

VIII.a MOU with Central Delaware County SWAT (CDTRT) for Tactical Paramedic Services

Motion: "I move to authorize the Chief of EMS to execute the Memorandum of Understanding between Aston Ambulance Authority and the Central Delaware County SWAT Team (CDTRT), establishing a Tactical Paramedic program. Under this MOU, specially trained AAA paramedics will serve as medical officers embedded with CDTRT during high-risk operations and training, providing triage and treatment for injured officers and civilians while remaining AAA employees under PA EMS protocols. The agreement outlines personnel requirements, equipment responsibilities, activation and recall procedures, immunity provisions, and remains in effect until modified or terminated by either party in writing."

Moved by: Nancy Bowden

Seconded by: Tom Morgan

Roll call:

- Joseph McGinn — Aye
- Tom Morgan — Aye
- Nancy Bowden — Aye

Outcome: Carried (3 aye, 0 nay). The Chief of EMS was authorized to execute the MOU with CDTRT.

IX. Public Comment – Agenda Items

The following comments were received:

- Dennis Canon asked what municipalities would be serviced and expressed concerns about public awareness that invoices were being sent.
- Leo Ibarra asked about coverage and organizational documents.
- Joe McCauglan thanked the Authority Board for ensuring EMS coverage in the service area.
- Maureen Carter asked about the ramifications of not paying an Authority bill and inquired about a vendor that had proposed to provide the service prior to the Authority's formation.
- Chris Morgan discussed the concept of mutual aid and noted that the annual fee is far less than the actual cost of providing services.
- Karen Pettit requested clarification of the billing period.
- Martin Naugoe asked how responders are dispatched and how services are billed to insurance.
- Rose Marie Spear asked about fire department ambulance subscriptions and how they differ from Authority bills.
- Nicholas Penza asked about discounts for low-income and elderly homeowners.
- Judy Wynes asked a question regarding billing.
- Helen Smith asked why invoicing is not voluntary.
- Dave Augustine praised the Authority's approach to filling the coverage gap created by the closure of Crozer and the level of emergency service provided.
- Kevin McCaney asked whether the invoice was prorated.
- Bob Clemens encouraged the Authority to seek better means of communication.

- Jim Vankoski asked about the rationale for forming an authority versus including the cost in a tax bill, and about the budget process and its effect on fees going forward.
- Bettie Stanton asked about budgeting and employee benefits.

X. Announcements

No announcements were recorded.

XI. Adjournment

The meeting was adjourned.

This recap is a draft record of proceedings, subject to review and approval by the Aston Ambulance Authority Board in accordance with the Pennsylvania Sunshine Act.