



ASTON AMBULANCE AUTHORITY

EMERGENCY MEDICAL SERVICES

Meeting Minutes

May 26, 2026

5:00 PM

Aston Township Municipal Building

Present Board Members: Chairman Joe McGinn, Vice Chairman Tom Morgan, Kevin Tinsley, Sean Joyce.

Present Ancillary Staff: Manager Bruce Egan and Solicitor Michael Maddren

Not Present: Nancy Bowden, Secretary Kelly Pippin

1. Call to Order.
2. Pledge.
3. Public Comment – agenda items.
 - A. Lori Duncan, Aston Twp Resident:** Asked the following questions:
 - what municipalities were in the Aston Ambulance Authority?
 - Asked for clarification on the rate fee per dwelling or per unit for apartment complexes.
 - Asked for clarification if AAA units respond to a municipality not in the authority.
 - Chairman McGinn provided the answers to the above questions. He also went into detail about how Crozer Health did not charge the municipalities for EMS service and went over the benefits for paying into the authority VS not paying into the authority.
 - B. Gail Utz, Aston Twp Resident:** Asked the following question:
 - Asked for clarification about the last name of an individual in a household.
 - Chairman McGinn provided detail regarding the invoicing covers all individuals residing in the household regardless of last name.
 - C. Danielle Pridgea, Aston Resident:** Asked the following question:
 - Asked for clarification on the paramedic chase car vs the ambulance.
 - Chairman McGinn provided an explanation of what the Aston Ambulance Authority ALS chase car provides and how EMS is provided with BLS and ALS working together.
4. Approval of Minutes.

Motion made to Approve the April 2026 Meeting Minutes by Tom Morgan. Second by Kevin Tinsley.

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5. Recognition of EMS week.
 - A. EMS Week Proclamation given to the Board of Directors and Chief of EMS Bruce Egan by Delaware County resident Mr. Frank Poliafico, RN.
 6. Manager's Report given by Bruce Egan, see attached.
 7. Treasurer Report given by Suzanne Kountourzis from By-the Book Accounting Services
 - a. Financials;
 - b. Consideration of Treasurer's report and payment of outstanding invoices

Suzanne Kountourzis also stated that Revenue is coming in from pt insurance payments. By the Book continues to work with HMC EMS Billing and Manager Egan on a daily basis. Working on budget policies and PA Unemployment.

Motion was made to accept the report and approve payments to vendors by Tom Morgan. Second by Kevin Tinsley. None opposed.
 8. Discussion and possible consideration - Budget.

Chairman McGinn went over the Executive Summary of the 2026 Budget.

Motion made to accept the budget by Tom Morgan. Second by Kevin Tinsley, none opposed. Motion passes.
 9. Consideration of Disability Policies:
 - a. Short Term Disability up to 25 weeks at a maximum amount of \$1,500 per week at an estimated annual premium of \$5,419.20.

Motion was made by Tom Morgan to accept. Second by Kevin Tinsley, none opposed. Motion passes.
 - b. Long Term Disability at 60% of monthly earnings:
 - i. Option 1: a maximum \$5,000 monthly benefit at an estimated annual premium of \$3,555.00;
 - ii. Option 2: a maximum \$6,000 monthly benefit at an estimated annual premium of \$3,972.84.

Motion made to accept option 1 by Tom Morgan. Second Kevin Tinsley, none opposed. Motion passes.
 10. Authorization for membership in the Pennsylvania Municipal Authorities Association at a cost of \$200.00 for 2026.

Motion made to accept by Tom Morgan. Second Kevin Tinsley, none opposed. Motion passes.
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11. Authorization to engage with Marple EMS to rent an EMS vehicle on an as needed basis for \$500.00 per day.

Motion made to accept by Tom Morgan. Second by Kevin Tinsley. Question from Sean Joyce- Does the Authority have to pay anything if not used? Answer given by Manager Egan, no, we only pay \$500.00 a day if we use this in case of an emergency if we had no AAA vehicles to use.

None opposed after clarification, motion passes.

Motion made to accept by Tom Morgan. Second Kevin Tinsley, none opposed. Motion passes.

12. Consideration of Resolution 2026-06 preauthorizing payment to certain vendors. Solicitor Mike Maddren reviewed the vendor list and why this resolution is needed for business purposes. Motion was made to accept by Tom Morgan. Second by Kevin Tinsley. None opposed, motion passes.

13. Authorization to engage Diversified Technology for customer invoicing services at an estimated annual rate of \$41,010.00. Subject to Solicitor's approval.

Solicitor Maddren reviewed what Diversified can do for us. He added it was the lowest cost, and the company had good recommendations from another EMS Authority.

Motion was made to accept by Tom Morgan. Second by Kevin Tinsley. None opposed, motion passes.

14. Ratification of agreement with American Marketing Co., Inc. for the production of Aston Ambulance Authority tumblers in the amount of \$2,181.40 for EMS week.

Motion made to accept by Tom Morgan. Second by Kevin Tinsley, none opposed. Motion passes.

15. Public Comment – Non-Agenda Items.

A. Bette Stant, Aston resident, asked the following questions:

- Stated that the Aston Ambulance Authority is in good hands with Chief Bruce Egan and Vice Chair Tom Morgan but has some concerns which are:
- Asked if the Aston Twp Commissioners oversee AAA?
 - o Chairman McGinn answered that the Aston Twp Commissioners appointed the AAA Board Members to oversee AAA.

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- Asked for clarification on the 2-million-dollar loan that was taken out.
 - o Chairman McGinn described the loan and Aston Township's backing.
 - Asked about the yearly fee?
 - o Chairman McGinn stated the yearly fee for a residential unit is \$96.00 per year and it gets discounted to \$84.00 if paid all at once within 30 days of invoice.
 - o Chairman McGinn also acknowledged that AAA would be billing pt's insurance
 - o Chairman McGinn and Vice Chair Morgan also acknowledged that they would speak to Mrs. Stant at the conclusion of the meeting to answer any additional follow up questions.
- B. Lori Duncan, resident of Aston, asked the following questions:
- Will the new hospital in Aston, have an impact on EMS operations.
 - o Answer was given

16. Adjournment.

Motion made by Tom Morgan. Second Kevin Tinsley.

Submitted by:

Bruce D. Egan Jr.

Bruce Egan, MS, CEMSO, NRP
Chief of EMS
Manager