

**Parks and Recreation Committee Meeting Minutes  
September 6, 2022**

Meeting was called to order t 8:00 pm by Commissioner Nancy Bowden, Chairperson.

Members Present: Maggie Berry, Adam Sivilich, Michelle Saunders, Wendy Dargay, Fred Prendergast, Mary Kester, Tom Wood, Sandy Greto

Members from May 3, 2022 meeting were read and approved.

**Old Business:**

- Movie Night:
  - All agreed it was an extreme success.
  - Things to improve:
    - People started to leave at 9:15. After discussion it was decided it would be difficult to start earlier because it isn't dark enough.
    - During activates it was hard to see the screen because it wasn't dark enough.
  - Nancy thanked everyone for their help!

**New Business:**

- Christmas Tree Lighting – Friday 12/2/2022
  - Need as much help as possible
  - Will be held outside
    - All booths need to be manned
    - Need improved lighting
    - Need better flow – maps and tickets together at same booth
    - Fire trucks may need to move to a different area after dropping off Santa
  - Assignments:
    - Lighting for booths – Michelle
    - Hot Chocolate – Fred (John will get the hot chocolate)
    - Wawa Coffee (tent and pots) – Tom
    - Crafts – Maggie; this will be a craft they can pick up and make at home
    - Mrs. Claus – Wendy
    - Reindeer – Bill Vail
    - Snow Ball Fight - Adam (possibly inside)
    - Reindeer Food – Wendy will coordinate but we will all work to put together
    - Pretzels – Nancy
    - Candy Canes – Mary
    - Tents – Tom will get tents – need 5
    - Pictures – Nancy will talk to Joe McGinn about walking around and taking pictures; no pictures with Santa
    - Letters to Santa will be positioned by front door
    - DJ - Nancy

- Volunteers
  - Michelle will get 3 volunteers from Sun Valley
  - Tom will get 3 volunteers from Northley
- Booths
  - Tickets, Bag, Map
  - Craft
  - Pretzels
  - Little Debbie
  - Drink
  - Santa & Mrs. Claus – candy cane & reindeer food
- Christmas Decorating Contest
  - Tom & John will head this up
  - Judging will take place the 2 weeks prior to Christmas
- Halloween Decorating Contest
  - Tom, John, and Adam will head this up
  - Check for flyer for Halloween contest
  - Judging will take place the two weeks before Halloween – Oct 17<sup>th</sup> to Oct 28<sup>th</sup>

Motion was made to adjourn the meeting by Adam and seconded by Maggie.

Next Meeting: October 4, 2022

Minutes submitted by Michelle Saunders