

BOARD OF COMMISSIONERS

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Township Manager

KELLY A. PIPPIN
Assistant Township Manager/Township Secretary/
Right to Know Officer

MICHAEL L. MADDREN
Township Solicitor

JOSEPH J. VISCUSO
Township Engineer

3264 CONCORD ROAD
ASTON, PENNSYLVANIA 19014
(610) 494-1636 Fax (610) 494-8853
WEB SITE: www.astontownship.net

PROCEDURE FOR SUBMISSION OF CELL TOWERS REVIEW FOR ADDITIONAL WORK:

1. PERMIT APPLICATION
2. SUBMIT 3 SETS OF 11 X 14 DRAWINGS
3. STRUCTURAL ANALYSIS, 2 SETS
4. ESCROW OF \$4000.00 FOR PLAN REVIEW
5. CONTACT INFORMATION FOR PLAN REVIEW PROCESS
6. PDF COPIES VIA E-MAIL FOR PLAN REVIEW PROCESS ONLY
7. ONCE APPROVED, 2 COMPLETED SETS OF DRAWINGS MUST BE SUBMITTED FOR SIGNATURE/CONSTRUCTION, ALONG WITH A COPY OF COST.
8. BUILDING PERMIT FEE IS A FLAT RATE OF \$3,217.50 PLUS THE \$4.50 STATE FEE, ELECTRICAL PERMIT IS 3% OF COST, PLUS THE \$4.50 STATE FEE.
9. ONCE COMPLETED PLANS ARE SUBMITTED AND FEE PAID, PERMIT WILL BE ISSUED WITHIN 48 HOURS FOR PICK UP
10. ONCE WORK IS COMPLETED, SUBMISSION OF SIGNED/SEALED LETTER FROM ENGINEER OF RECORD MUST BE SUBMITTED IN ORDER FOR ANY REMAINING ESCROW FUNDS TO BE RELEASED.
11. ALL CONTRACTORS MUST BE LICENSED WITH ASTON TOWNSHIP

PLEASE NOTE THAT THE REVIEW PROCESS TAKES A MINIMUM OF 30 BUSINESS DAYS. EACH TIME THERE IS A REVISION, THE 30 DAYS STARTS ANEW.